

APPLICATION FOR RESTORATION OF NAME TO THE REGISTER OF NURSES AND MIDWIVES

This form must be completed if you have: **voluntarily removed** your name from the Register/ removed from the Register for **non-payment of fees** and wish to restore it to the Register of Nurses and Midwives.

Read the following before completing this form

It should take approximately 10-15 working days to process this request form, once it is completed correctly and all required documents provided.

Please ensure you:

1. **Complete in BLOCK CAPITAL letters**
2. All sections must be completed by the applicant.

This table should assist you in completing all sections of this form.

A	General Information ✓ You need to sign and date this section
B	Working in Another Jurisdiction ✓ Please provide Certificate of Good Standing if you have practiced in another jurisdiction
C	Declaration ✓ Please complete all questions ✓ You also need to sign and date this section
D	Privacy Note ✓ Read the privacy notice, sign and date this section
E	Payment ✓ Complete Debit/Credit Card Mandate ✓ The cardholder needs sign and date this section

Returning your form

- Check that you have returned all pages.
- Check that there are no missing details.

You should send the form to:

Registration Department,
Nursing and Midwifery Board of Ireland (NMBI)
18/20 Carysfort Avenue,
Blackrock,
Co. Dublin.
A94 R299
Ireland

NMBI PIN

SURNAME

(As per your NMBI Registration)

Please note: If you have changed your surname, attach a certified copy of your passport, marriage certificate or Deed Poll.
For more information on certified copies, visit www.NMBI.ie/Registration.

FORENAME

DATE OF BIRTH

D D M M Y Y Y Y

ADDRESS

(for correspondence purposes)

EIRCODE

LANDLINE

MOBILE

EMAIL

Please note: You must keep your contact details up-to-date. You can update your contact details online on the My Account section www.NMBI.ie/Registration

SIGNATURE

DATE

D D M M Y Y Y Y

Working in another jurisdiction

YES ☐ NO ☐

PLEASE NOTE: if you were **working outside the state** and you were registered with another Regulatory Body, NMBI must receive a current, original and translated **Certificate of Good Standing/Certificate of Current Professional Status (CCPS)**. Your Restoration request cannot be processed without this document.

YES ☐ NO ☐

(Example: Staff Nurse, CNM1, ANP etc.)

(Name of Hospital/institution/other where you are employed etc.)

[illegible]

(Example: General, Psychiatric, Midwifery etc.)

C Declaration

1. Has your registration, renewal certification or licence to practice as a nurse or midwife ever been refused?
YES ☐ NO ☐

2. Has your registration or licence to practise ever been cancelled, suspended or removed for any reason except for non payment of fees by NMBI?
YES ☐ NO ☐

3. Have you ever had disciplinary action taken against your registration certification or licence to practise?
YES ☐ NO ☐

4. Have any conditions or restrictions ever been attached to your registration certification or licence to practise?
YES ☐ NO ☐

5. Are there any special conditions or restrictions currently attached to your registration certification or licence to practise?
YES ☐ NO ☐

6. Do you know of any investigation pending against your registration certification or licence to practise?
YES ☐ NO ☐

7. Do you have any relevant medical disability which may restrict your ability to practise?
YES ☐ NO ☐

8. Have you ever been convicted of any criminal offence?
YES ☐ NO ☐

9. Are there any criminal investigations or charges pending against you?
YES ☐ NO ☐

10. I hereby declare that I have not engaged in the practice (including clinical practice and nursing/midwifery management, education or research) of nursing/midwifery in Ireland at any time during the following period:

FROM TO
D D M M Y Y Y Y D D M M Y Y Y Y

Or

FROM To date
D D M M Y Y Y Y

Please note that section 44.1 of the Nurses and Midwives Act (2011) specifies: a person is guilty of an offence if the person makes or causes to be made any false declaration or misrepresentation for the purpose of obtaining registration.

IMPORTANT INFORMATION

1. You need to be familiar with the code of conduct and scope of practice before you return to practice.
2. If you've been out of nursing/midwifery practice for a prolonged period of time, it is strongly recommended that you complete a Return to Practice Course for nurses/midwives. For information on Return to Practice Courses, please visit: <https://www.hse.ie/eng/about/who/onmsd/returntopractice/>

I solemnly declare that the information provided is true to the best of my knowledge.

SIGNATURE DATE
D D M M Y Y Y Y

Please read the following privacy notice

Nursing and Midwifery Board of Ireland of 18-20 Carysfort Avenue, Blackrock, Co. Dublin, Ireland is a data controller for the purpose of the relevant data protection law including the General Data Protection Regulation.

We collect personal data from you (including special categories of personal data) in accordance with our [Privacy Notice](#).

In particular, we use personal data:

- Where we need to comply with a legal or regulatory obligation including our obligations under the Nurses and Midwives Act 2011 (as may be amended or updated from time to time);
- For the purpose of the performance of a contract between us; and/or
- For the purpose of a task carried out in the exercise of our official functions including under the Nurses and Midwives Act 2011 (as may be amended or updated from time to time).

Please click [here](#) for further details on how we use your personal data and the legal basis on which we process your personal data.

Please address any questions, comments and requests regarding our data processing practices to DataProtection@nmbi.ie
I declare I have read NMBI's Privacy Notice.

SIGNATURE



DATE



Please complete the section below and specify the relevant fee with your application.

- 1) Restoration as nurse/midwife to the Register after **voluntary removal**: Annual Retention Fee only (**€100**)
- 2) Restoration as nurse/midwife after **removal from Register for non-payment of ARF**: Restoration Fee (€250) plus Annual Retention Fee (€100): **€350**

Total amount to be deducted



€

Please ensure your Debit/Credit Card is current and there are sufficient funds to meet the payment.

NMBI PIN



APPLICANT'S NAME



By signing this form, I authorise the Nursing and Midwifery Board of Ireland to deduct the appropriate fee from my Debit/Credit card

CARD TYPE







CARD NUMBER



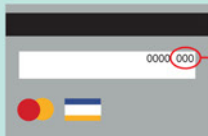
EXPIRY DATE


 /

CVV NUMBER



(CVV Number is the three digit code on the back of the card in the top-right corner of the signature box as indicated below)



CVV NUMBER

CARD HOLDER NAME



(as per card)

SIGNATURE



(of card holder)

For office use only:

PIN

Transaction No: